



भारतीय विदेश व्यापार संस्थान
(मानित विश्वविद्यालय)
INDIAN INSTITUTE OF FOREIGN TRADE
(DEEMED TO BE UNIVERSITY)

(AN AUTONOMOUS INSTITUTE OF MINISTRY OF COMMERCE & INDUSTRY)



बी-21, कुतुब इन्स्टीट्यूशनल एरिया, नई दिल्ली-110016
B-21, Qutab Institutional Area, New Delhi-110016
Phone : 0091-11-39147200, 39147201, 39147202
Fax : 0091-11-39147214, Website : www.iift.ac.in

CORRIGENDUM TO TENDER

Ref No.: IIFT(D)Admn.1/(1)/2022-23, dated: 18/02/2022

Tender for Security Services at IIFT, New Delhi

Ref No.: IIFT(D)Admn.1/(1)/2022-23-Corrigendum-1

25th February, 2022

QUERIES FROM BIDDERS ON ABOVE TENDER AND IT'S CLARIFICATIONS

Further to Tender Ref No.: IIFT(D)Admn.1/(1)/2022-23, dated: 18/02/2022, with CPP Tender ID No: 2022_IIFT_647730_1 published by Indian Institute of Foreign Trade, New Delhi for work of providing "Security Services". Since, the Institute has scheduled a pre bid meeting on 23.02.2022 at 11:00 am in Room No. 322 of Admin. Block. Further, information relating to submission of Tender remains unchanged. However, in the meeting few queries were received from vendors, therefore, a Corrigendum is hereby issued as follows:

S. No.	Pre bid Query	Clarification from IIFT
1.	Whether the signed copy of Tender document has to be submitted along with the bid.	Yes, all pages of the Tender document have to be signed and submitted by the bidder along with the bid.
2.	The Tender document does not contain any clarity on payment of wages i.e. either under Minimum Wages of Govt. of NCT of Delhi or Minimum Wages of Central Govt. Also, clarify on category of Security Guards and Supervisors.	Payment of wages and categorization of Security Guard / Security Supervisor shall be as per appropriate government.
3.	As per the Tender document, requirement of 40 nos. of Security Guards is available, however, total no. of Security Supervisors is not provided, please clarify.	<ul style="list-style-type: none">• 1 no. of Security Supervisor in each shift, therefore, approx. 3 nos. of Security Supervisor in a day.• Approx. 37 nos. of Security Guards. In addition, the number of Security Guards and Security Supervisors may increase / decrease depending upon requirement of the Institute.
4.	Whether EMD or EMD declaration has to be submitted by the bidder?	As prescribed in the Tender document, only EMD declaration is to be submitted by the bidder, vide section 6(c), as attached below.

5.	Page No. 52, Price Schedule (Section – 9 (Part – B)), whether the bidder has to quote the percentage of Services Charges including GST or excluding GST, please clarify.	The Institute has revised the format of Price Schedule (Section – 9 (Part – B) and the same is attached below.
6.	Is there any minimum percentage of Service Charges below which bid shall not be accepted?	If a firm quotes nil charges / consideration, the bid shall be treated as unresponsive and will not be considered.
7.	If any clarification is required w.r.t. the Tender document, on which email ID we may correspond.	The email ID is mentioned below the stamp of Section Officer (Admin.) on various pages of the Tender document and the same is again provided below; Email ID: soadmin@iift.ac.in
8.	The Bank Solvency Certificate of private Banks is also acceptable.	The Bank Solvency Certificate from any Scheduled Commercial Bank, as approved by the Reserve Bank of India (RBI) is acceptable.
9.	Whether the Experience Certificate in format other than what is prescribed in Tender document is acceptable.	The Experience Certificate in other formats is also acceptable, provided the required information as per the prescribed format is available.
10.	The Tender document is silent in respect of payment of allowances like, uniform allowance, HRA and Bonus.	The Institute shall pay the Minimum Wages, prescribed by the appropriate Govt. As per Bonus Act 1965 Section 32 (v)(b) and the Code of wages 2019, the payment of Bonus does not apply to Universities and other educational Institutes.
11.	The estimated cost of the Tender appears to be on higher side for 40 nos. of Security Guards.	The estimated cost includes additional nos. of Guards required during various functions of the Institute. The requirement shall be furnished to the vendor in advance and they shall be paid as per Minimum Wages Act. The estimated cost also includes the GST amount.

(Nalini Meshram)
Asst. Registrar (Admin.)
Room No. 522 (A)

6(C) Proforma for Declaration towards Earnest Money Deposit (To be submitted in Original on Letter Head of the Applicant/ Bidder)

Whereas, I/we(name of agency) has submitted bid forand whereas the Earnest Money Deposit is being exempted in the aforesaid tender to give relief to the bidders as per govt. of India guidelines due to severe financial crunch on account of slowdown in economy due to the pandemic, I/we hereby submit following declaration in lieu of submitting Earnest Money Deposit:

(1) If after the opening of tender, I/we withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents;

OR

(2) If, after the award of work, I/we fail to accept PO/APO, or to sign the contract, or to submit performance guarantee, or fail to commence the work within the stipulated time period prescribed in the Tender Documents

OR

(3) If I/we furnish any incorrect or false statement/ information/ document;

OR

(4) If I/we hide any relevant information or do not disclose any material fact in the tender;

I/we may be debarred for period of three years and shall not be eligible to bid for IIFT tenders from the date of issue of such order.

Date:

Signature of bidder

Place:

Name of bidder

Along with date & Seal

SECTION – 9 (PART – B)

PRICE SCHEDULE

Name of Work: Providing Security Services at IIFT

Table – A:

Sl. No.	Description	Service Charge (%) on minimum wages including EPF, ESIC, wherever applicable (in figure / words)	
		In figures	In words
1.	Providing Security Services as detailed in Section - 3		

- Quoted Rates shall be inclusive of all expenses to be incurred by vendor for providing goods and service as specified in the Scope of Work and Technical Specification of Section-3 of the tender document excluding Goods and Service Tax, which shall be paid extra, as per Goods and Service Tax rules applicable from time to time.
- Minimum wage, EPF employer's contribution, ESIC employer's contribution or any statutory obligation has to be paid by vendor as per Govt. notification from time to time and shall be reimbursed by IIFT.

Signature _____

Date:

Name _____

Address _____

Telephone _____

Seal of the firm _____